

Michigan Hunter Jumper Association Incident Report Form

Show: _____ Date/s of Show: _____

Location of Show: _____ Day/Time of Incident: _____

Rules/Standards/Grievance Committee Members Present

Other Witnesses (include contact information and relation ie. Official, Trainer, Parent, Member, etc.)

Parties Involved in the Incident (include contact information)

Code of Conduct Rule Alleged to have been Violated

Description of Incident

Comments of Accused Party (attach additional page if necessary)

To be filled out by Official (Judge, Secretary, Manager) or RSG in Attendance

Do you believe this incident was handled to the satisfaction of all parties? Yes No

Do you think this incident was significant enough to initiate the sanctioning procedure? Yes No

Will you be able to obtain signatures from at least 3 non RSG witnesses or one official? Yes No

If not, why? _____

Have you notified the offending party in this report and allowed them to comment? Yes No

If not, why? _____

Did you contact the MHJA officers and apprise them of the situation? Yes No

Witness Signatures -Must include at least one RSG member AND 3 witnesses (RSG, Parent, Exhibitor) OR 1 Official (Judge, Secretary, Manager).

Name: _____ Relationship _____ Signature _____

Name: _____ Relationship _____ Signature _____

Name: _____ Relationship _____ Signature _____

Name: _____ Relationship _____ Signature _____

Name: _____ Relationship _____ Signature _____

Name: _____ Relationship _____ Signature _____

Name: _____ Relationship _____ Signature _____

Accused Parties Signature-I acknowledge that I have fully read this alleged violation of the Code of Conduct and have completely filled out my response to the charges. This will be reviewed no later than the next scheduled meeting of the MHJA Board.

Name: _____ Relationship _____ Signature _____

If multiple parties are allegedly in violation of the Code of Conduct then a separate form should be filled out for each party.